

**The Minutes of the Meeting of Thurnham Parish Council held on 19th March 2018
at the Marriott Tudor Park Hotel at 7:30 PM.**

***Councillors present: Baigent
Horne
Shelley
Skinner
Smith
Stark
Wise***

Also: Parish Clerk, Mrs Sherrie Babington, and members of the press and public.

The meeting was chaired by Parish Cllr Daniel Skinner.

1. Apologies.

Apologies were received from Parish Councillors Waite and Denham, KCC Councillor Shellina Prendergast, MBC Councillor Nick de Wiggondene and the Police.

2. Declaration of Interest.

No interests were declared.

3. Minutes of the previous Meeting.

The Minutes of the previous meeting were circulated to all members.

It was proposed by Cllr Stark to accept these as a true record, this was seconded by Cllr Horne and agreed by all present.

The Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Cllr Horne spoke regarding the traffic survey of Caring Lane. He stated that Cllr Waite had raised concerns about the format of the results and had asked if these could be expanded further to enable a comparison with the previous traffic survey.

It was agreed that the Clerk would put forward Cllr Waite's request to KCC.

Action: Cllr Waite and Clerk to action.

Cllr Stark states that he considered the report from KCC to be adequate and in the correct format and he gave his reasons for this.

5. Public Comments and Observations.

No public comments were raised.

6. Police Report.

No matters were raised.

7. Chairman's Report.

The Chairman gave his report to the meeting.

He reported that he had emailed Bearsted Parish Council to request an update regarding the parking on Ware street, however he had not yet received a response.

He asked the Clerk to formally follow this up with Bearsted Parish Council.

Action: Clerk to progress.

8. Clerk's Report.

The Clerks Report was noted by members.

KWES White Horse Woods correspondence – it was agreed that Cllrs Waite and Horne would take this matter forward on behalf of the Parish Council.

Members discussed the access to the White Horse Woods and suggested that there may be benefits to having a formal access from Castle Hill as this would enable easier access to the Woodland.

It was agreed that this matter would be raised with Alison Wainman.

Action: Clerk to inform Alison Wainman from KWES.

9. External Reports.

a. MBC Ward Councillors Report.

MBC Councillor de Wiggondene gave his apologies to the meeting.

b. KCC Councillors Report.

KCC Councillor Shellina Prendergast gave her apologies to the meeting.

c. Liaison with external parties

Cllr Stark reported on the King George V Memorial Hall. He stated that the finances were good, and the Hall was well used.

Cllr Horne stated that he was due to represent the Parish Council at the Civic Service at Canterbury Cathedral.

10. Joint Parish Group/Local Plan.

Cllr Horne reported on a statement from MBC Dr Maxwell regarding air quality in Maidstone.

He stated that Peter Couling was due to meet with Dr Maxwell to discuss this further.

He reported that there was a permanent monitoring site on Scragged Oak Road, Detling Hill, However the accuracy of the tubes was in question.

He stated that the Coordinating Team were due to take this issue up with MBC.

It was suggested my members that the MP was made aware of the situation and it was agreed that the Coordinating Team would raise this with her.

Cllr Smith stated that he would draft a letter to the MP regarding the air quality monitoring in the area.

It was agreed that Cllr Horne would forward the report onto Cllr Smith.

Action: Cllrs Horne and Smith to action.**11. Saint Mary's Church.**

It was reported that Cllr Smith and Cllr Horne had attended a meeting at St Mary's Church with the Arch Deacon to meet the new Vicar.

Cllr Smith reported on the meeting and stated that a Public Consultation would need to take place before the church could become a Chapel of Ease.

Cllr Smith explained how the finances of the church would change when it did become a Chapel of Ease. He stated that the Public Consultation results would be available in July 2018.

He reported on the maintenance of the church and stated that the roof would need to be repaired and it was hoped that a grant could be found to cover this.

Cllr Horne suggested that the Parish Council may wish to invite the new vicar to attend a future meeting. This was agreed, and Cllr Smith stated that he would forward the contact details to the Clerk.

Action: Clerk to progress.**12. Data Protection Regulations.**

The Chairman reported in the new Data Protection Regulation and stated that there was no written advice that stated that the Clerk could not be the DPO. It was therefore agreed that the Clerk would be the DPO with assistance from the Chairman and this would be ratified at the next meeting.

13. Financial Matters.**a. Financial Statement.**

The financial statement was circulated to all members for consideration. This was proposed by Cllr Stark, seconded by Cllr Horne, and agreed by all present.

The cheques for payment were then signed by two authorised signatories.

Bank Balances**Cooperative Community Direct Plus Account**

Opening Balance on Current Account	£39003.55
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£980.41
Closing Balance on Current Account	£38023.14

Cooperative 14 Day Account

Opening Balance on Current Account	£40266.19
Less/Add Account transfers/deposits	£0.00

Less Account for payment	£0.00
Closing Balance on Current Account	£40,266.19
<u>Total Balance of all Parish Council Accounts</u>	<u>£78289.33</u>

14. Parish Matters.

a. Play Areas.

No matters were raised.

b. Footpath and Bridleways.

No matters were raised.

15. Parish Council Committee Reports.

a. Planning Matters.

Application Received

**18/500220/ADV Land At The Oast House Barty Farm Roundwell Bearsted Maidstone.
Advertisement consent for to display 1no. Hoarding Board**
It was agreed that the Parish Council would object to this application.
Action: Clerk to action.

MBC Decisions

Single storey rear extension and garage conversion.

8 Fulbert Drive Bearsted Kent ME14 4PU

Ref. No: 18/500180/FULL

Decided

Single storey conservatory to rear of property.

Bletchingley Weaving Street Weaving Maidstone Kent ME14 5JS

Ref. No: 18/500081/FULL

Decided

EIA Screening Opinion - Change of use and conversion of buildings to holiday let use with amenity space, parking, access, and landscaping (15/501081/FULL refers)

Thurnham Court Thurnham Lane Thurnham Kent ME14 3LG

Ref. No: 15/501257/ENVSCR

Unknown

Prior notification for a proposed single storey rear extension which: A) Extends by 4.8 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 3.45 metres (Ridge of Atrium) from the natural ground level. C) Has a height of 2.5 metres at the eaves from the natural ground level.

17 Caring Lane Bearsted Maidstone Kent ME14 4NJ

Ref. No: 18/500091/

Decided

Submission of Details to Discharge Condition 3 (Materials) and Condition 4 (Joinery) Subject to 17/501363/FULL and 17/501634/LBC
Howe Court Crismill Lane Thurnham Maidstone Kent ME14 3LY
Ref. No: 17/505407/SUB
Decided

b. Highway Matters.

Members noted that the problems with parking at the Bearsted Woodland Trust Land has improved since KCC had installed posts, however the parking had now moved to either side of these.

It was agreed that the Clerk should write to KCC to request that further posts were installed to prevent this.

Action: Clerk to progress.

Cllr Horne reported that he and Cllr Waite had attended a Tri Parish Group Meeting and he reported on this.

He spoke regarding the A249 and stated that possible improvements to this would not be undertaken until a decision had been made regarding the Third Thames Crossing.

16. Fly Tipping.

It was agreed that this item would be deferred until the next meeting.

17. Thurnham Heritage Award.

The Clerk was asked to advertise that applications for the Award were now being considered.

Action: Clerk to progress.

18. Future Agenda Items.

It was agreed that the following items would be placed on the next agenda:

a. Parish Tour.

b. Parish Thinking Day – Cllr Horne asked for this item to be included on the next agenda. This was discussed, and it was agreed that Cllr Horne would put a paper together for consideration by members before any decisions were made.

Action: Clerk to place item on next agenda.

Cllr Smith suggested that the Parish Council may wish to consider holding a Parish Council Meeting in St Mary's Church in the summer.

The Chairman asked the Clerk to invite the Headteacher from Thurnham Infants School to a future meeting.

Action: Clerk to action.

19. Date of next Meeting.

16th April 2018.

There being no further business to discuss the meeting was closed to the press and public at 8.48pm.

Signed.....

Dated.....