

**The Minutes of the Annual Statutory Meeting of Thurnham Parish Council held on 20th May 2019
at the Marriott Tudor Park Hotel at 7:30 PM.**

***Councillors present: Horne
Shelley
Skinner
Smith
Baigent
Wise***

Also: Parish Clerk, Mrs Sherrie Babington, and members of the press and public.

The meeting was chaired by Parish Cllr Skinner.

1. To receive the Declaration of Acceptance of Office for Elected Councillors.

All elected Councillors signed their Declaration of Acceptance of Office.

2. To elect a Chairman.

It was proposed by Cllr Smith to elect Cllr Skinner as Chairman, this was seconded by Cllr Horne and agreed by all present.

Cllr Skinner accepted this position.

3. To receive the Chairman's Declaration of Acceptance of Office.

Cllr Skinner signed his Declaration of Acceptance of Office and took the Chair.

4. To elect a Vice-Chairman.

It was proposed by Cllr Skinner to elect Cllr Smith as Vice Chairman, this was seconded by Cllr Horne and agreed by all present.

Cllr Smith accepted this position.

5. Apologies.

Apologies were received from Cllrs Stark, MBC Cllr Nick de Wiggondene-Shepperd, KCC Cllr Shellina Prendergast and the Police.

6. Parish Councillor Vacancies.

Cllr Skinner stated that there were currently three vacancies on the Parish Council as a result of the elections, he confirmed that Peter Waite and Ted Denham did not stand for re-election.

He spoke regarding their work for the Parish and thanked them for their assistance and commitment to the Parish Council.

He welcomed Mr Waite to the meeting.

Cllr Horne spoke regarding Peter Waites role on the Parish Council and his assistance on the JPG. He thanked Peter Waite on behalf of members.

Cllr Smith presented him with a gift from members in recognition for his work for Thurnham.

The Chairman stated that Ian Shelley wished to be co-opted onto the Parish Council.

His co-option was proposed by Cllr Smith, seconded by Cllr Baigent and agreed by all present. Cllr Shelley signed his Declaration of Acceptance of Office and took his seat around the table.

7. To appoint Committees & Representatives to outside bodies.

The Committees and Representatives to Outside Bodies was approved.

Planning

Cllr. Stark
Cllr. Wise
Cllr. Skinner (Chairman)

Finance

Cllr. Shelley

Representatives for Outside Bodies

Footpaths	Cllr. Smith & Cllr Baigent.
Memorial Hall	Cllr Stark.
St Mary's Church	Cllr. Smith.
Police Liaison	Cllr. Baigent.
Tree Warden	Cllr. Smith & Cllr Baigent.
A249 Action Group	Cllr. Horne
Highways	Cllr. Baigent & Cllr. Stark.
KALC	Cllr. Shelley.
ACRK	Cllr. Wise
Kent Downs	Cllr. Wise.
JPG	Cllr. Horne.
Tri-Parish Meetings	Cllr. Horne.

Memberships

Kent Association of local Councils (KALC)
Action with Communities in Rural Kent (ACRK)
Campaign for the Protection of Rural England (CPRE)

Other Appointments

Internal Auditor - Martin Thomas and Co
External Auditor - Little John
Bank - Cooperative

8. Declaration of Interest.

No interests were declared.

9. Minutes of the previous Meeting.

The Minutes of the previous meeting were circulated to all members.

It was proposed by Cllr Shelley to accept these as a true record, this was seconded by Cllr Wise and agreed by all present.

The Minutes were then signed and dated by the Chairman.

10. Matters arising from the Minutes.

There were no matters arising.

11. Public Comments and Observations.

A resident in attendance spoke regarding Peter Waite and the work he had undertaken with Stockbury Parish Council. He thanked him for this.

12. Police Report.

PCSO Matt Adlington gave his apologies to the meeting.

13. Chairman's Report.

The Chairman gave his report to the meeting.

14. Clerk's Report.

The Clerks Report was noted by members.

15. External Reports.

a. MBC Ward Councillors Report.

MBC Councillor de Wiggondene gave his apologies to the meeting.

b. KCC Councillors Report.

KCC Councillor Shellina Prendergast gave her apologies to the meeting.

c. Liaison with external parties

No matters were reported.

16. Joint Parish Group/Local Plan.

Cllr Horne spoke regarding the Maidstone Borough Councils Local Plan Review and stated that the Coordinating Team had drafted a response challenging the housing numbers. He stated that he would report back to a future meeting.

17. Request from Boxley Parish Council to form a Joint Working Group.

The Clerk reported that she had spoken to the Clerk of Boxley PC and Boxley Councillor had formed a Joint Group with Bearsted Councillors to discuss highway matters. It was agreed that the Clerk should seek further details regarding their work.

18. Saint Mary's Church.

Cllr Smith reported that a meeting with the new Vicar had been arranged for 14th June 2019.

19. Financial Matters.

a. Financial Statement.

The financial statement was circulated to all members for consideration. This was proposed by Cllr Shelley, seconded by Cllr Wise, and agreed by all present.

The cheques for payment were then signed by two authorised signatories.

Bank Balances**Cooperative Community Direct Plus Account**

Opening Balance on Current Account	£56554.35
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£1394.84
Closing Balance on Current Account	£55159.51

Cooperative 14 Day Account

Opening Balance on Current Account	£40278.78
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£0.00
Closing Balance on Current Account	£40,278.78

Total Balance of all Parish Council Accounts **£95438.29**

b. 2018/2019 Accounts and Annual Return.

The Clerk circulated the 2018/19 Accounts to all members. She stated that these were currently with the Auditor and would be presented to the next meeting with the Auditors report.

20. Parish Matters.**a. Play Areas.**

No matters were raised.

b. Footpath and Bridleways.

No matters were raised.

21. Parish Council Committee Reports.**a. Planning Matters.****Application Received**

19/502020/FULL	7 Ace High Close Thurnham Kent ME14 3ND Erection of double garage.
19/502021/FULL	6 Ace High Close Thurnham Kent ME14 3ND Erection of double garage.
19/501868/FULL	Longton Manor Stockbury Valley Stockbury Kent ME9 7QN Application for 3 no. pitch gypsy/traveller site with associated operational development for Gypsy & traveller Family
19/501646/FULL	Nether Milgate Ashford Road Bearsted Maidstone Kent Erection of timber cabin to be used as an annex to the main house

Application Decisions by MBC

19/501177/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Conditions 11: (Part) Programme of arboricultural supervision & reporting, & 12: Tree protection methods (original application ref: 18/502860/OUT).

Application Permitted

19/501200/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 25: Ecological Mitigation Strategy (original application ref: 18/502860/OUT).

Application Permitted

19/501188/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 14(b): (part discharge) Details of children's play area (original application ref: 18/502860/OUT).

Application Permitted

19/501178/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 16: Details of Section 278 works (original application ref: 18/502860/OUT).

Application Permitted

19/501188/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 14(b): (part discharge) Details of children's play area (original application ref: 18/502860/OUT).

Application Permitted

19/501189/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 21: Details of vehicle parking & cycle storage (original application ref: 18/502860/OUT).

Application Permitted

19/501241/FULL

15 Peverel Drive Thurnham Maidstone Kent ME14 4PS

Erection of two storey rear extension.

Application Permitted

19/501179/SUB

Barty Farm Roundwell Bearsted ME14 4HN

Submission of details pursuant to Condition 23: Method statement for demolition of listed wall (original application ref: 18/502860/OUT).
Application Permitted

19/501143/NMAMD

Barty Farm Roundwell Bearsted ME14 4HN

Non-Material Amendment being change in road material from block paving to buff coloured asphalt subject to 18/502860/OUT

Application Permitted

b. Highway Matters.

No matters were raised.

c. Parking on Ware Street.

The Chairman briefed members on correspondence received from Bearsted Parish Council and a copy of the letter was circulated to all present.

Members discussed the proposal put forward by Bearsted Parish Council to address the parking on Ware Street and agreed that they felt that having double yellow lines along the whole stretch would be the safer option for pedestrians.

The Chairman reported that BPC was due to meet with KCC to discuss this matter and the Clerk had asked that Thurnham members were invited to this meeting, however this request had been denied by Bearsted Parish Council. The Clerk was asked to liaise with KCC Officer Jennie Watson to ask to be included in the meeting.

It was also agreed that an item would be placed in the Downs Mail to seek the views of Thurnham residents regarding the proposed parking restrictions on Ware Street.

Action: Clerk to action.

22. Thinking Day discussion points.

It was agreed that we would consider this at a future meeting.

23. Thurnham Heritage Award.

Members agreed a recipient for the Thurnham Heritage Award for 2019.

The Clerk was asked to make the necessary arrangements for the presentation of the Award at the June 2019 Parish Council Meeting.

Action: Clerk to action.

24. Future Agenda Items.

The following was agreed as an agenda item for the June PC meeting:

- White Horse Woods Viewpoint Maintenance – Peter Waite stated that he would inspect the area and report back to the Parish Council.

25. Date of next Meeting.

17th June 2019.

*There being no further business to discuss the meeting was closed to the
press and public at 8.35pm.*

Signed.....

Dated.....