

**The Minutes of the Meeting of Thurnham Parish Council held on 20<sup>th</sup> July 2020**  
**By Zoom at 7:30 PM.**

***Councillors present: Baigent  
Duncan  
Dunlop  
Horne  
Shelley  
Skinner  
Smith***

***Also: Parish Clerk, Mrs Sherrie Babington, and MBC Cllr Nick de Wiggondene-Shepperd.***

***The meeting was chaired by Parish Cllr Skinner.***

The Chairman welcomed all to the Meeting.

**1. Adoption of addendum to the Parish Councils Standing Orders regarding virtual meetings.**

It was proposed by Cllr Horne to adopt the addendum to the Parish Council Standing Orders regarding virtual meetings. This was seconded by Cllr Smith and agreed by all present.

**2. Apologies.**

Apologies were received, and reasons accepted from Cllr Wise and Cllr Stark, the Police, and KCC Councillor Prendergast.

**3. Declaration of Interest.**

No interests were declared.

**4. Minutes of the previous Meeting.**

The Minutes of the previous meeting were circulated to all members.

It was proposed by Cllr Smith to accept these as a true record, this was seconded by Cllr Horne and agreed by all present.

The Minutes were then signed and dated by the Chairman.

**5. Matters arising from the Minutes.**

Parish website - The Clerk informed members that the new parish website is now up and running on the HugoFox supported site.

Cllr Duncan raised concerns regarding issues with copyright and an SSL Certificate . She stated that the website showed that HugoFox held the copyright for the Parish Councils documents, and this should not be the case.

This matter was discussed, and it was agreed that the Clerk would liaise with HugoFox regarding the copyright of the Parish Councils documents and seek to cover this by an SSL Certificate to make it secure.

***Action: Clerk to progress.***

**6. To ratify matters determined under delegated authority.**

1. April 2020 Financial Statement.
2. May 2020 Financial Statement.
3. June 2020 Financial Statement.
4. To hold over the Annual Meeting and Offices until May 2021.

The above items determined under delegated authority were proposed by Cllr Shelley, seconded by Cllr Horne, and agreed by all present.

**7. Public Comments and Observations.**

No matters were raised, and no public were present.

**8. Clerk's Report.**

The Clerks Report was noted by members.

**9. External Reports.**

***a. MBC Ward Councillors Report.***

MBC Councillor de Wiggondene gave his report to the meeting.

He reported on the MBC budget and the impact that the coronavirus had on their budgets.

He spoke regarding the Local Plan and said that 4000 homes were still being considered for Lenham Heath, although this information was not being fully released by MBC.

Cllr Horne asked about the progress of the new HQ for MBC. Cllr de Wiggondene-Shepperd stated that this was unknown at present.

Cllr Smith asked about the application for a crossing for the new school at New Cut, he stated that there was no pedestrian access on this route and the location of this was unknown.

Cllr de Wiggondene-Shepperd sated that he would look into this matter.

***b. KCC Councillors Report.***

KCC Councillor Shellina Prendergast gave her apologies to the meeting.

***c. Liaison with external parties***

No matters were reported.

**10. Joint Parish Group/Local Plan.**

Cllr Horne reported on the work of the Coordinating Group in relation to the Local Plan.

Members thanked Cllr Horne for his work on behalf of the PC.

**11. Saint Mary's Church.**

No matters were raised.

**12. Financial Matters.**

*a. Financial Statement.*

The financial statement was circulated to all members for consideration. This was proposed by Cllr Shelley, seconded by Cllr Horne, and agreed by all present.

*b. 2019/20 Accounts and Annual Return.*

The 2019/20 Audited Accounts, Annual Return and Exemption Certificate were circulated to members for their consideration.

It was proposed by Cllr Horne to accept and approve these, this was seconded by Cllr Duncan and agreed by all present.

The Accounts, Annual Return and Exemption Certificate were signed by the Chairman and the Responsible Financial Officer.

**13. Parish Matters.**

*a. Play Areas.*

No matters were raised.

*b. Footpath and Bridleways.*

No matters were reported.

**14. Parish Council Committee Reports.**

*a. Planning Matters.*

**Application Received**

20/501425/FULL Woodlands Stockbury Valley Stockbury Sittingbourne  
Retrospective planning application for operational earth engineering works, including creation of a 1-1.5m high non-compacted earth bund along the western edge of the access track, a levelled paddock area to the southern part of the site, a 1-1.5m high non-compacted earth bund along the eastern boundary of the paddock, and a 1-4m high compacted earth bund along the southern and western boundaries of the paddock.

20/501510/FULL Woodlands Stockbury Valley Stockbury Sittingbourne  
Erection of an earth bund.

- 20/501286/FULL Land Opposite St Anns Chapel Lane Thurnham Kent  
Minor Material Amendment to application 18/505541/FULL.
- 20/501542/FULL 3 Mamignot Close Thurnham Maidstone Kent ME14 4PT  
Demolition of rear conservatory and erection of a single storey rear extension.  
Erection of a single storey front extension to garage and conversion into habitable space.
- 20/501578/FULL The Meadow Hill Green Road Stockbury Kent ME9 7UN  
Replacement Dwelling.
- 20/501815/FULL Cold Blow Farm Coldblow Lane Thurnham Maidstone  
Retrospective application for retention of residential conversion works and proposed change of use of existing building to use as an independent dwelling, with associated curtilage and parking.
- 20/501896/FULL Four Wents Weaving Street Weaving Maidstone Kent  
Demolition of existing garage, side, and rear extensions. Erection of single storey side and rear extensions and a two-storey side extension.
- 20/502038/FULL Popesfield Bearsted Road Weaving Kent  
Variation of Condition 19 of planning permission 18/506656/FULL (Primary School and Special Educational Needs Secondary School) to include provision of a controlled pedestrian crossing point on Bearsted Road until such time that the upgrade works as part of the 'A249 Bearsted Road Improvement Scheme' relevant to this development have been completed.
- 20/502080/FULL Lysander 3 Ace High Close Thurnham Maidstone Kent  
Erection of a single storey building with inside pool.
- 20/502345/FULL Woodlands 25 Caring Lane Bearsted Maidstone Kent  
Installation of outdoor swim spa.
- 20/502480/FULL 4 Chapel Lane Thurnham Maidstone Kent ME14 4PF  
Erection of part single, part two storey side extension.
- 20/502544/FULL 1 Aldington Cottages Pilgrims Way Thurnham ME14 3LN  
Erection of a single storey front and side extension to create a new bathroom and utility, and replacement of existing conservatory with a new orangery.
- 20/502860/FULL Land to East of Chapel Lane Thurnham Kent  
Residential development of 2 no. detached dwellings.  
**Objections.**
- 20/502865/FULL Woodlands 25 Caring Lane Bearsted Maidstone Kent  
Erection of carport alongside existing converted double garage.

20/503064/FULL Lysander 3 Ace High Close Thurnham Maidstone Kent  
Erection of first floor side extension.

The Chairman informed members that correspondence had been received from a resident concerning the traveller site on the east of the A249 that was encroaching on the adjacent landowner's land. The correspondence was circulated to all members for information. This was discussed and it was agreed that this was an civil matter and not one the PC could assist with. The Clerk was advised to respond to the resident accordingly.

**Action: Clerk to progress.**

**b. Highway Matters.**

The Chairman referred to correspondence received from the Bearsted and Thurnham Society concerning the speed limits along the A20, seeking the support of the PC in having these reviewed. This was discussed, and it was agreed that the PC would support the letter and raise this with KCC Councillor Shelina Prendergast.

**Action: Clerk to action.**

**c. Parking on Ware Street.**

This was discussed and it was agreed that the Clerk should seek an update regarding this matter from Bearsted Parish Council.

**Action: Clerk to action.**

**15. Parish Council Policy Review.**

The Chairman suggested that each member was allocated a policy to review as this would ensure that a comprehensive review was undertaken. This was agreed.

**16. Future Agenda Items.**

It was agreed that the awarding of the Heritage Award would be postponed to 2021.

**17. Date of next Meeting.**

21<sup>st</sup> September 2020.

***There being no further business to discuss the meeting was closed to the press and public at 8.45pm.***

**Signed.....**

**Dated.....**