



# **THURNHAM PARISH COUNCIL**

Parish Clerk: Mrs Sherrie Babington  
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To all Members of the Parish Council.

Notice is hereby given to Members of Thurnham Parish Council, that the Annual Statutory Meeting of the Parish Council is to be held on **Monday 15<sup>th</sup> May 2023** at the Tudor Park Hotel, Ashford Road, Thurnham, commencing at 7.30pm. Members are summoned to attend.

## **Agenda**

1. **To receive the Declaration of Acceptance of Office for Elected Councillors.**
2. **To elect a chairman.**  
*To receive and consider nominations for Chairman.*
3. **To receive the Chairman's Declaration of Acceptance of Office.**
4. **To elect a vice-chairman.**  
*To receive and consider nominations for Vice-Chairman.*
5. **Apologies.**  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*
6. **To appoint Committees & Representatives to outside bodies.**

## **Planning**

Cllr. Stark  
Cllr. Wise  
Cllr. Skinner (Chairman)  
Cllr. Dunlop (reserve planning & TPO)

## **Finance**

Cllr.

## **Representatives for Outside Bodies**

Footpaths	Cllr. Smith
Memorial Hall	Cllr Stark.
St Mary's Church	Cllr. Smith.
Police Liaison	All Councillors.
Tree Warden	Cllr. Smith & Cllr Dunlop.
A249 Action Group	Cllr. Horne

Highways	Cllr. Smith & Cllr. Stark.
KALC	All Councillors
Kent Downs	Cllr. Wise.
JPG/Coordinating Group	Cllr. Horne.
Tri-Parish Meetings	Cllr. Horne.

### **Memberships**

Kent Association of local Councils (KALC)  
 Campaign for the Protection of Rural England (CPRE)  
 ICO (information Commissioners Office)

### **Other Appointments**

Internal Auditor - Martin Thomas and Co  
 External Auditor - Mazars  
 Bank - Cooperative

#### **7. Parish Councillor Vacancies.**

*To consider any applications for Co-option.*

#### **8. Declaration of Interests.**

*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

#### **9. Minutes from last Parish Council Meeting.**

*To consider the minutes of the previous meeting and if in order sign as a true record.*

#### **10. Matters arising from the Minutes.**

*To consider any matters arising.*

#### **11. Public Participation.**

*To discuss any questions received by members of the public.*

#### **12. Clerks Report.**

*To receive the Clerks Report as follows:*

### **MAIDSTONE'S CIVIC PARADE AND SERVICE - SATURDAY 20 MAY 2023**

Maidstone's civic parade and service will be held on Saturday 20 May. The parade will provide the opportunity to welcome our new Mayor, Cllr Gordon Newton, into office and for 36 Engineer Regiment to exercise their Honorary Freedom of the Borough by marching through the Town with bayonets fixed. The parade will pass the Town Hall at 11.30 on its way to All Saints Church for the civic service at 12.00.

The Mayor and Mayoress-elect are pleased to invite your Parish Chairman to attend the civic service and join them for light refreshments in the Archbishops Palace following the service. Please note they need to be seated in the Church by 11.45 on the morning.

#### **13. External Reports:**

- a) *To receive the MBC Ward Councillor's Report.*
- b) *To receive the KCC Councillor's Report.*

- c) *To receive the Police Report.*
- d) *To receive Parish Councillors Reports.*

**14. Joint Parish Group & Local Plan.**

*To receive a report on the Coordinating Group and Local Plan.*

**15. St Marys Church.**

*To receive a report on St Marys Church.*

**16. Financial Matters:**

a) Financial Statement.

*To receive and approve the financial statement and payments – Report in meeting papers.*

b) To consider a Grant request from Thurnham Infants School.

*Members are asked to consider a grant request from Thurnham Infants School to purchase 270 waterproof sets for the children of Thurnham CE School.*

*Details of the grant application are attached and circulated.*

c) 2022/2023 Accounts and AGAR.

*The 2022/23 Accounts and AGAR are currently with the auditor, and following this they will be presented to the next meeting.*

**17. Committee Reports:**

a) Planning Matters.

23/501593/FULL - The Meadowlarks Birkdale Lane Weaving Maidstone  
Demolition of existing single garage and erection a double garage attached to existing bungalow.

23/501379/FULL - 2 Mamignot Close Thurnham Maidstone Kent ME14 4PT  
Erection of a first-floor side extension with pitched roof including windows to the front, rear and side to match existing.

23/501367/FULL - Court Farm Thurnham Lane Thurnham Kent ME14 3LG  
Change of use of land for the storage of waste and empty skips, including installation of temporary concrete blocks to form storage bays for ready sourced aggregates, siting of 3no. secure waste containers and 2no. Storage containers, parking of 2no. lorries, and chopping and storage of logs (retrospective).

b) MBC Planning Decisions

23/501306/LAWPRO  
Yew Tree House Thurnham Lane Thurnham Kent ME14 4PL  
Lawful Development Certificate for proposed 2no. rear flat roofed single storey extensions.  
Application Permitted

23/501227/FULL  
Leyfield Lodge Ware Street Weaving Maidstone Kent ME14 5LA  
Erection of a single storey rear extension including 2no. rooflights.  
Application Permitted

23/500900/FULL

Woodville Weaving Street Weaving Maidstone Kent ME14 5JS

Demolition of lean to/garage. Erection of a single-storey rear and side extension with associated landscaping.

Application Permitted

c) Other Planning Matters.

*MAIDSTONE BOROUGH DESIGN AND SUSTAINABILITY DEVELOPMENT PLAN DOCUMENT - REGULATION 18 PREFERRED APPROACHES CONSULTATION*

*Maidstone Borough Council has committed to delivering a Design and Sustainability Development Plan Document (DPD) to site alongside its Local Plan and forthcoming Local Plan Review. The Design and Sustainability DPD – Preferred Approaches (Regulation 18) document has been prepared for public consultation. The consultation document puts forward a range of draft policies around the following themes, which new developments will be assessed against:*

- *Placemaking*
- *Streets and Buildings*
- *Open Space and Nature*
- *Movement*
- *Sustainable Buildings*
- *Design Quality*

*The Preferred Approaches document is accompanied by a consultation on the Sustainability Appraisal. A Sustainability Appraisal is an iterative process which runs alongside the production of the Design and Sustainability DPD and helps inform the ongoing decision-making process. The Sustainability Appraisal document being consulted on considers the draft policies against sustainability objectives.*

*The Preferred Approaches document and Sustainability Appraisal, along with the evidence base and other information can be viewed and downloaded from the council's website <https://localplan.maidstone.gov.uk/home/design-and-sustainability-development-plan-document> and is available for inspection at:*

- *Maidstone Borough Council, Maidstone House, King Street, Maidstone, Kent, ME15 6JQ by appointment. Please contact the Strategic Planning Team, by email at: [ldf@maidstone.gov.uk](mailto:ldf@maidstone.gov.uk) or by phone 01622 602000.*
- *All libraries in Maidstone Borough area during normal opening hours*
- *Period for representations: The consultation period for receipt of representations on the Design and Sustainability DPD will be from 4.00pm on 28th April 2023 to 5.00pm on 12th June 2023.*
- *By email to: [ldf@maidstone.gov.uk](mailto:ldf@maidstone.gov.uk)*
- *By post to: Strategic Planning, Maidstone Borough Council, Maidstone House, King Street, Maidstone, ME15 6JQ*

d) Highway & PROW Matters.

*To consider any highway matters.*

e) HIP - Quiet Lanes Initiative.

*To receive an update on the Quiet Lanes Initiative.*

*CLlr Smith to update.*

18. Future Agenda Items.

*To consider any future items.*

19. Date next Meeting – Monday 19<sup>th</sup> June 2023

*S Babington*

Mrs S Babington  
Parish Clerk